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Stars Holiday Club – Behaviour Policy *(Part of Stars Corporate Limited)*

1. Purpose and Commitment

At **Stars Holiday Club**, we are committed to providing a **safe, supportive, and inclusive environment** where all children feel welcomed, respected, and encouraged to thrive. We promote positive behaviour through consistency, praise, and clear expectations, ensuring every child has a happy and secure experience during their time with us.

2. Behaviour Expectations

We aim to help children understand and follow behaviour expectations that promote:

- **Respect** – for others, the environment, and themselves
- **Kindness** – through words, actions, and inclusion
- **Responsibility** – taking ownership of actions and choices
- **Safety** – helping to keep themselves and others safe

Children are expected to:

- Treat others with kindness and fairness
- Listen to staff and follow instructions
- Share, take turns, and include everyone
- Speak politely—no shouting, swearing, or hurtful language
- Use equipment safely and appropriately

Unacceptable behaviour includes:

- Bullying (physical, verbal, emotional, or online)
- Hitting, kicking, pushing, or aggressive actions
- Deliberate disobedience or rudeness to staff
- Damaging property or endangering others
- Discrimination, exclusion, or intimidation

3. Staff and Parent/Carer Responsibilities

Staff will:

- Act as positive role models at all times
- Reinforce rules calmly and consistently
- Use positive reinforcement and praise
- De-escalate conflict and support reflection
- Record and report concerns or incidents
- Communicate with parents/carers where necessary

Parents/Carers are expected to:

- Support the club's behaviour expectations
- Communicate respectfully with staff
- Encourage their children to follow the rules
- Raise concerns calmly and appropriately

4. Behaviour Management Approach

Our approach is based on **positive behaviour support** and early intervention. We focus on helping children learn from mistakes and develop self-regulation.

When behaviour becomes challenging, we use a stepped response:

1. **Reminder** – A calm verbal reminder of expectations
 2. **Time out/reflection** – A brief pause from the activity
 3. **One-to-one discussion** – Private chat to help the child reflect
 4. **Parent communication** – If behaviour is repeated or significant
 5. **Support plan** – For ongoing issues, involving staff and parents
 6. **Exclusion (temporary or permanent)** – In serious or unsafe situations
- All incidents are recorded and monitored. Patterns or concerns are discussed with the Designated Safeguarding Lead (DSL).

5. Anti-Bullying and Safeguarding

We take a **zero-tolerance approach to bullying** in any form. Staff are trained to spot early signs and intervene promptly and appropriately. Children are encouraged to report any worries to an adult they trust.

Stars Holiday Club follows the **Stars Corporate Limited Safeguarding Policy**, which includes:

- A **Designated Safeguarding Lead: Sam Bayston**
- Staff trained in safeguarding, first aid, and child development
- Clear reporting procedures
- Regular review of incidents and behaviour trends

6. Promoting a Positive Culture

We work hard to foster a positive culture by:

- Encouraging kindness, empathy, and teamwork
 - Using praise, stickers, and small rewards to celebrate good behaviour
 - Providing safe spaces and calm zones for children to regulate emotions
 - Tailoring our support to individual needs and developmental stages
- Children are involved in creating group rules at the start of each holiday period, helping them feel ownership and accountability.

7. Communication and Review

This policy is:

- Shared with all parents/carers during registration
- Reinforced with children through games, posters, and routines
- Reviewed annually or when significant changes occur

Policy Review Date: 01/07/2026

Next Review Due: 01/07/2027

Designated Safeguarding Lead: Sam Bayston